

**FLORIDA DEPARTMENT OF HEALTH IN LAKE COUNTY  
ENVIRONMENTAL HEALTH SECTION**

## **EXISTING SYSTEM EVALUATION**

**To obtain a permit for your existing onsite sewage disposal system, the following documentation is required:**

- 1. Only the property owner or a FS-489 licensed contractor can sign the application form DH 4015 page 1 unless you have a Power Of Attorney letter signed by the property owner. If you do not own the property, you must submit an authorization letter from the property owner giving you permission to apply for a permit on their behalf.**
- 2. A PUMP-OUT CERTIFICATION from a licensed septic tank company that states the date your septic tank was pumped, the gallon capacity, and is structurally sound.**
- 3. If the property is located in the county you will be required to obtain a COUNTY ZONING CLEARANCE from the Zoning Department on the 5<sup>th</sup> floor. If the property is located within a City you will be required to obtain a letter stating sewer is not available.**
- 4. A SCALED SITE PLAN of the property showing the existing structures, proposed additions, location of existing system, private (adjacent & existing) or public water wells, and surface waters (lakes, retention ponds, etc.).**
- 5. PROPERTY RECORD CARD WITH STRUCTURE (obtained from Property Appraisers Office).**
- 6. FLOOR PLAN of existing residence including proposed additions.**
- 7. WATER BILLS – if on central water, copies of 6 months of water bills or statement**
- 8. A letter from the controlling utility district stating if central sewer is or is not available.**
- 9. FEE: \$85.00**

**Please call this office at (352)253-6130 if you have any questions. When calling, please refer to the permit number on your receipt that was issued at time of application.**

**Revised 4-13**